



Volunteer South
Kaitūao o te Taitonga

PERFORMANCE REPORT 2025

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WHO WE ARE

Our Mission

Kaitūao o te Taitonga | Volunteer South seeks to enhance the capacity of community organisations in Otago and Southland by supporting them in recruiting dedicated volunteers and creating meaningful, rewarding volunteer experiences.

Our Vision

Vibrant, interconnected communities strengthened by the transformative power of volunteering, where collective efforts advance the common good and create lasting positive change.

Our Role

We connect community organisations with skilled and motivated individuals, providing the platforms, resources, advice, advocacy and recognition needed to maximise the benefits of volunteering.

Our Values

Whakamana | Empowerment

We empower people to achieve rewarding and beneficial volunteering experiences for them and the community. We empower organisations to provide rewarding and beneficial volunteering experiences for people in the community.

Whakawhāiti | Inclusion

We recognise the diversity of volunteers and volunteer involving organisations and are open to everyone.

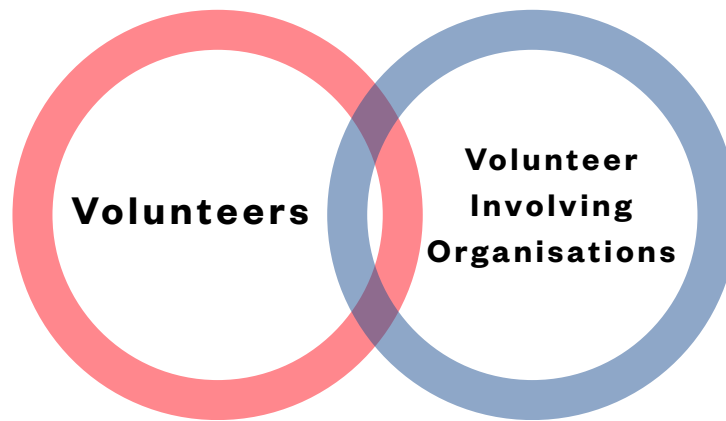
Matatika | Ethics

We act ethically, openly and transparently in all that we do.

Common Good

We work for the common good of our community.

WHO WE SUPPORT & HOW



We support volunteers by...

Advertising volunteer opportunities on our website and social media, and sharing them in regional Facebook groups to increase visibility.

Assisting volunteers in finding roles if they encounter difficulties.

Hosting speed-dating events to connect potential volunteers with community organizations in an enjoyable atmosphere.

Gathering feedback from volunteers applying through the Volunteer South website to ensure alignment with best practices.

Creating a monthly newsletter promoting regional volunteer roles, available for subscription on our website and shared on social media.

We support organisations by...

Providing ongoing advice and support for volunteer engagement, retention, and best practices.

Managing the Community Connections Programme, linking volunteers with organizations.

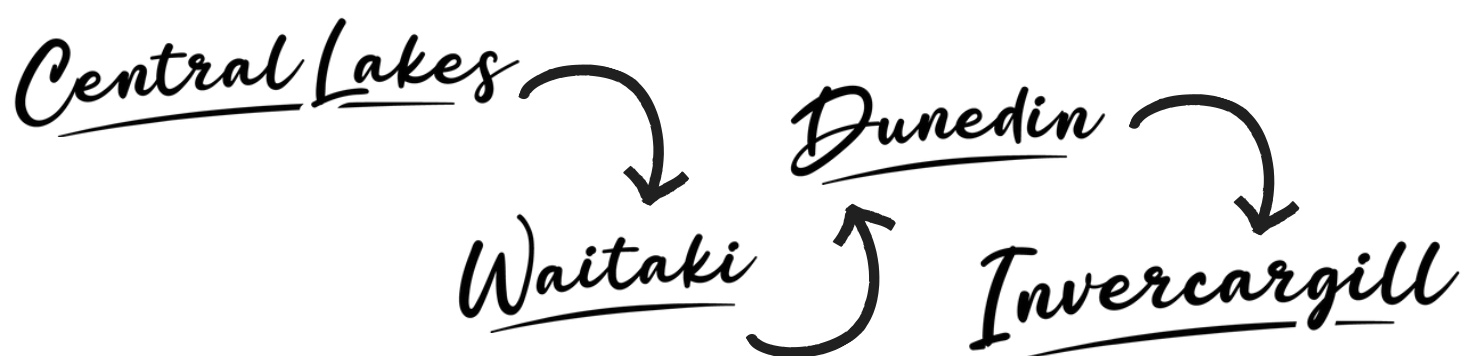
Advertising individual organization profiles on our website with unlimited role listings.

Promoting roles via our website, social media, and newsletters, unless requested otherwise.

Giving invites to training, networking events, and promotional opportunities.

Participating in campaigns for volunteer celebrations, such as National Volunteer Week.

Providing automatic subscription to a regular newsletter with updates, resources, and volunteer stories.



Volunteer South
Kaitūao o te Taitonga

A NOTE FROM ANDREW



The 2024/2025 Financial Year saw Volunteer South's (VS) profile grow, strengthening volunteers and organisations across Otago and Southland. This was a challenging year for VS as we navigated difficulties facing the Not-for-Profit sector. I am incredibly proud of our team for meeting these challenges, ensuring our communities were safely looked after and supported.

VS continues to adapt to the changing nature of volunteering. Once a regular commitment to a single cause, volunteering now encompasses one-off projects, corporate volunteering, and online engagement, involving a diverse range of people including students, new immigrants, and various age groups.

Nationally, we have further developed and supported 'best practice' in volunteer centre management. There are opportunities across the country's volunteer centres to share best practices, develop common technology platforms, and foster professional development.

VS promotes volunteering across a wide range of groups. Our successful Community Connections programme continued to link volunteers with roles in Dunedin & Coastal Otago, Central Otago, Queenstown Lakes, and Southland. We also continued our collaboration with the University of Otago's volunteer centre, commending their active support for volunteering that benefits students, the city, and encourages a lifelong habit of giving.

The power of volunteering was evident during the October flood event across Otago-Southland. Volunteers and board members were activated to assist the Dunedin City Council with emergency response management. Post-flood, busloads of students, coordinated with assistance from Student Volunteer Army, UniCrew, and Federated Farmers, supported farmers in the region with clean-up. This combined response, guided by the Clutha Council, proved highly beneficial to affected farmers and highlighted the importance of preparation and planning in Emergency Response management.

The VS Board has also continued to evolve. As a not-for-profit board, the quality of our board members is outstanding, and I truly appreciate their time and energy. We thank Jordan Nicholson and Grace Titter for their contributions as they departed due to work commitments. I also acknowledge my fellow Trustees, who volunteer their time: Ben McCormack, Lynda Marnie, Tagilima Feleti, and our board intern, Charlotte Barker, who provided invaluable support.

Behind the scenes, our dedicated accounts/finance volunteer Alison Maynard has been with VS for many years, passionate about her role. I also acknowledge Hannah Molloy's assistance with funding applications.

VS experienced a change in direction, becoming more hands-on in community delivery. With the loss of Ministry of Social Development (MSD) funding and requirements of the Te Whatu Ora (Southern Health Board) contract, VS exited the 'Supported Volunteer Programme'. Peter Claman, who delivered this program, departed to pursue music teaching. Several staff moved on to new opportunities, so we farewelled Sue Russell, Steve Baker, Amy Desvaux de Marigny, and Neha Gosalia. Charlotte Molloy stepped up to lead the organisation as Manager in a more hands-on delivery role. Sue O'Brien is established in Central Otago and supports Southland. Jasmin Enright delivers for Coastal Otago, and Ella Stevens provides administrative support.

We thank our funders for enabling our community delivery: the Department of Internal Affairs, Dunedin City Council, Central Lakes Trust, Otago Community Trust, Southern Trust, Lotteries Communities, Catalytic Foundation, and The Lion Foundation.

The VS board notes the difficulty with funding across the not-for-profit sector and community challenges. Consequently, VS made a loss of \$39,140 after a loss of \$21,037 the previous year. Despite challenges, the VS team's future involves delivering services across Otago and Southland, actively contributing to and building a stronger, more connected volunteering community.

Andrew Whiley
Board Chair
Volunteer South

A handwritten signature in blue ink, appearing to read 'Andrew Whiley', with a horizontal line underneath.

A NOTE FROM SARAH



In 2024/25, Volunteer South focused on consolidation and growth, learning from past experiences to sharpen its service delivery and strategic direction. In alignment with the board's strong community focus, Volunteer South developed a new three-year strategic plan, which ensures that we remain relevant and responsive over the next 3–5 years.

Having rebuilt the team in 2024 and adapted to current funding realities, we are now entering 2025–2026 with renewed energy, fresh perspectives, and a team passionate about volunteerism. Volunteer South provides quality support to over 500 community organisations across Otago and Southland. With new staff bringing diverse experiences, Volunteer South is evolving its roles to better serve the sector and maintain its position as a trusted regional leader in volunteering. The team demonstrated their ability to identify and cut through obstacles to highlight potential and capability and put great people and processes in place to succeed. An at times very stretched but dedicated team are proud of consolidating the VS framework and continuing to support organisations to develop and adapt their programmes to fulfil goals and maintain strong viability in the volunteering and Not For Profit sectors.

The Community Connectors serve as a bridge between Volunteer South, volunteers and the broader community, ensuring that volunteering opportunities are accessible, rewarding and well matched to the needs of all involved.

As all organisations have, VS has experienced a fluid and changing financial environment. The team continues to honour the important position we hold, supporting vibrant, interconnected communities that are strengthened by the transformative power of volunteering, where collective efforts advance the common good and create lasting positive change.

We want to send out a big thank you to all our funders who have supported VS. We know funding challenges are complex on both sides and want to continue to prove our place, to stay relevant, transformative, hard working and useful in our community, connecting people and communities through volunteering and advocating for volunteers and voluntary organisations.

And finally I end with this quote:

He aha te mea nui?
He tangata, he tangata, he tangata.

What is the most important thing in the world?
'Tis people, 'tis people, 'tis people.
- Maori proverb

Sarah Kalmakoff
General Manager
Volunteer South

OUR IMPACT

| Volunteering & volunteers are recognised and promoted across the region | 2024-2025 | 2023-2024 | 2022-2023 | 2021-2022 | 2020-2021 |
|--|-----------|-----------|-----------|-----------|-----------|
| Number of promotional events hosted | 4 | 5 | 7 | 3 | 10 |
| Amount of Facebook engagement | 3,011 | 12,586 | 3,594 | 5,532 | 5,112 |
| Number of hits in printed media | 48 | 125 | 120 | 130 | 122 |
| Number of unique website visitors | 36,432 | 32,729 | 24,887 | 28,650 | 14,000 |
| Number of newsletters & email communications | 55 | 68 | 37 | 85 | 42 |
| Number of talks to other entities | 10 | 20 | 14 | 12 | 9 |
| Number of volunteer roles advertised | 575 | 592 | 580 | 556 | 548 |
| People of all ages, abilities & backgrounds participate in volunteering in the community | 2024-2025 | 2023-2024 | 2022-2023 | 2021-2022 | 2020-2021 |
| Total number of volunteers using our services to connect with volunteer opportunities | 3,352 | 2,966 | 1,483 | 2,000 | 1,279 |
| Number of volunteers who directly help Volunteer South | 9 | 12 | 20 | 34 | 46 |
| Number of volunteer interviews | 20 | 44 | 29 | 85 | 73 |
| Community organisations have good access to support, information, resources, and training about volunteering in the Otago-Southland region | 2024-2025 | 2023-2024 | 2022-2023 | 2021-2022 | 2020-2021 |
| Number of community organisations registered | 553 | 523 | 496 | 463 | - |
| Number of workshops, training, and networking events hosted | 14 | 40 | 15 | 32 | 19 |

TRAINING



VOLUNTEER ENGAGEMENT WORKSHOP

In July 2024, Volunteer South hosted a Volunteer Engagement Workshop in Dunedin. The session was attended by four community group representatives and focused on best practices for the volunteer lifecycle, including recruitment and retention. Participants praised the workshop for its valuable, actionable content and the opportunity to network. The positive feedback highlights the value of this targeted training, and we plan to develop similar workshops in the future.

MEMBER Connect



MONTHLY MEMBER CONNECT

Volunteer South's Monthly Member Connect sessions provided a valuable series of training and networking opportunities for member organizations. Over the 2024-2025 financial year, seven sessions were hosted, focusing on various key topics including volunteer best practice, training, and mental health.

The sessions were designed to offer practical guidance on the volunteer lifecycle and foster a supportive environment for members to share knowledge. Highlights included a well-attended session on "Challenging Conversations" held in September 2024. Although the series has been paused temporarily due to staff capacity, the positive feedback from participants affirmed the value of these sessions in helping our members grow and develop their volunteer programs.



Emergency Volunteering Otago Flood Recovery



Volunteer South was pleased to support the Otago Student Volunteer Army (SVA) and UniCrew in their response to the flooding in Coastal Otago in October 2024. As heavy rainfall caused both urban and rural flooding, we activated our emergency volunteering page, putting a call out to our network in Dunedin, Coastal Otago, Clutha, and Maniototo to sign up and be ready to assist.

We coordinated closely with the SVA, UniCrew, and other key agencies, including the Ministry for Primary Industries (MPI) and the Otago Rural Trust (ORT). This collaboration allowed for a swift and efficient response when a request for volunteer support came from a large farm in the Catlins. The SVA took the lead on planning and logistics, while UniCrew mobilised students and staff. Volunteer South shared the opportunity with our registered emergency volunteers, helping to attract a significant number of willing hands.

On Saturday, October 12, a bus of 45 volunteers, a mix of students and community members, travelled to the Catlins. They worked alongside farmers and their neighbours to clear hundreds of metres of fences from flood debris. Supported by donations of transport, food, and equipment from a range of sponsors, the volunteers contributed nearly 400 hours of labour towards the clean-up and catering efforts.

This collaborative effort was a powerful demonstration of how agencies can combine their unique strengths to create a significant and lasting impact. It also served as a valuable learning experience for the volunteers, providing a firsthand look at the challenges rural communities face during natural disasters.

Find your perfect match

After such positive feedback in 2023, Volunteer South brought Find Your Perfect Match into 2024!

This free, speed-dating style event gives organisations the opportunity to connect with potential volunteers. Attendees have 3-4 minutes to chat at each booth, learning about the organisation's activities and opportunities. If an interest is sparked, attendees can leave their contact details, giving organisations a list of potential volunteers to walk away with!

Participant organisations came under a range of categories, including emergency response, youth services, social support, food security, conservation, sustainability, performing arts, sports, animal welfare and health and wellbeing.



Wānaka & Queenstown

June 19th & 20th 2024

- Held during National Volunteer Week in collaboration with Lakes Multicultural Collective (previously Kiwi Kit Community Trust) and QLDC.
- 34 community organisations in attendance
- 100 attendees (approx.)
- Over 220 new connections (as reported by organisations)

Cromwell

September 10th 2024

- Held during Welcoming Week in collaboration with CODC Welcoming Communities and Cromwell Community House.
- 15 community organisations in attendance
- 40 attendees (approx.)
- Organisations reported 3 to 8 potential volunteer connections each.



Dunedin

March 12th 2025

- Referred to as 'VolunTinder', in collaboration with Otago University's Social Impact Studio.
- Aimed at students
- 22 community organisations in attendance
- 80 student attendees (approx.)
- Over 300 new connections (as reported by organisations)



Te Wiki Tūao ā-Motu
national volunteer week

CELEBRATION STORIES

In June 2024, Volunteer South ran its inaugural Celebration Stories campaign as part of National Volunteer Week. The campaign's objective was to celebrate and recognise the valuable contributions of volunteers, aligning with the week's theme, "Whiria Te Tangata - Weaving the People Together".

Organisations across Central Otago, Dunedin, and Waitaki were encouraged to submit stories about their outstanding volunteers for a chance to win a celebratory morning tea. All submitted stories were shared across local media and on Volunteer South's website and social media channels to amplify the impact of these volunteers.

Outcomes of the campaign include:

- A total of 12 entries were submitted by organizations.
- There were five winners chosen by a judging panel.
- In the Waitaki area, the prize was split between two winners: the Oamaru Steam and Rail Restoration Society and Fifita Fit.
- In Central Otago, the winners were the Central Otago Friendship Network and the REAP Drive My Life Mentors.
- The campaign successfully gathered approximately 20 new volunteer stories to share across various platforms, with some of the content being re-shared by Volunteering New Zealand.



WHAT'S YOUR VOLUNTEER SUPERPOWER?



For International Volunteer Day 2024, Volunteer South launched its "Celebrating Volunteer Superpowers" campaign. The theme for the day was "Volunteering: Something for Everyone," and the campaign was designed to highlight that everyone has a unique skill or strength they can use to be a great volunteer.

The campaign featured stories from individuals who shared their volunteering journeys and the "superpowers" they use to make a difference.

The stories highlighted:

- Eleanor Dunn, who used her superpowers of adaptability and science communication for her work as the Treasurer of the Student Volunteer Army Otago (SVA). Her efforts helped drive community-focused projects and foster friendship and connections among students.
- The Kahu Youth Trust Committee, whose superpowers of organisation, styling, and networking were celebrated for raising over \$61,000 for a new youth centre.
- Gloria Elaine McHutchon QSM, a volunteering superhero, volunteers with 10 organisations, and uses her superpower of teaching English in weekly classes for migrant workers. She also gives welcome packs to newcomers and newborns through her work with Combined Churches and Rural Women. Her efforts also include recording oral histories, helping migrants settle into new communities, and improving the Tapanui West Otago area.

The campaign successfully demonstrated that a diverse range of skills can be used to create a valuable community impact.

MENTAL HEALTH AWARENESS WEEK

COMMUNITY IS WHAT WE CREATE TOGETHER

During Mental Health Awareness Week 2024, Volunteer South ran a successful story campaign to highlight the benefits of volunteering for mental wellbeing. Aligned with the week's theme, "Community is... what we create together", the campaign featured personal stories from volunteers who demonstrated how their experiences contributed to the "Five Ways to Wellbeing".

The campaign received positive feedback and good engagement on social media, featuring heartfelt stories from volunteers like Kristin Dobbie, Emma Kent, Stephanie Fieldsend, and Raewyn Clarke. These stories showed how volunteering helped them feel mentally stronger and provided a sense of purpose. Additionally, a well-received Monthly Member Connect session on "Challenging Conversations" was held, providing a valuable platform for discussion on mental health within the volunteer community.

"Volunteering has an immensely positive impact on my mental health." - Kristin Dobbie, Remarks Dance Crew

"I see [volunteering] as a way of being 'all in' in the community I live in." - Stephanie Fieldsend, Abbeyfield Wanaka

"If it wasn't for volunteering, I don't know if I would have made it." - Emma Kent, QT Community Cats



EMPLOYEE VOLUNTEERING

Employee volunteering is a powerful tool that benefits not only the community but also the businesses and their staff. Volunteer South is proud to support this growing trend by assisting companies in creating meaningful volunteering opportunities for their teams. We do this by acting as a crucial link, connecting businesses with community organisations that are in need of support. For the businesses, employee volunteering fosters stronger teams, improves staff wellbeing, and builds a positive public profile. For the community, it provides a vital source of skills, labour, and resources. By facilitating these connections, Volunteer South helps to maximise the positive impact of both the corporate sector and the volunteering world.



ADInstruments 'Closed for Good' Day

In December 2024, Volunteer South was pleased to collaborate with ADInstruments to facilitate their annual "Closed for Good" day. This initiative saw a team of 60 employees dedicate their time to a variety of community groups across Dunedin. Volunteer South connected ADInstruments with nine different organisations, including Pregnancy Help Dunedin, Stitch Kitchen, Save the Otago Peninsula (STOP), Green Island Community Garden, Red Cross, The Halo Project, and the Tomahawk-Smailles BeachCare Trust. The volunteers completed a diverse range of tasks, providing significant support to the community groups and showcasing the positive impact of corporate social responsibility.

CHORUS & Catalytic Foundation Christmas Shoebox Appeal

In December 2024, Volunteer South collaborated with CHORUS to support the Catalytic Foundation's annual Christmas Shoebox Project. The team at CHORUS played a vital role in this initiative by assisting with the project's distribution efforts, ensuring the gift boxes were successfully delivered from Dunedin to Oamaru. This support was a great example of how employee volunteering can provide crucial hands-on help to community initiatives, ensuring Christmas cheer reached children in need.



STUDENT VOLUNTEERING

Volunteer South is committed to fostering a culture of volunteering among our rangatahi (youth) and student communities. We act as a vital link between students and community groups, providing support to schools and tertiary institutions to create accessible and meaningful volunteering opportunities. This includes facilitating dedicated student volunteering days and partnering with student-led initiatives. Student volunteering is a powerful tool; it not only provides organisations with enthusiastic support and new skills, but it also offers young people a chance to gain practical experience, develop new skills, and connect with their local community. By supporting student volunteering, we are helping to build a lifelong habit of community connection.



Wakatipu High School (WHS) Student Volunteering Day

On Friday, May 31, 2024, Volunteer South partnered with Wakatipu High School to host a student volunteering day. The initiative, an idea first pioneered by Dunstan High School, was met with an overwhelming response from WHS students, with all volunteering roles being filled within days. The programme successfully connected 21 students with six different community organisations in the Queenstown area, including KiwiHarvest, Happiness House, Wakatipu Plunket, Te Atamira, and Queenstown Library.

Collectively, the students contributed 56 hours of volunteer time. Their efforts provided significant support to these organisations and gave the students a chance to explore new interests and connect with diverse causes.

Dunstan High School (DHS) Student Volunteering Day

In November 2024, Volunteer South partnered with Dunstan High School to support their student volunteering day. The initiative, which was part of the school's 'Citizenship' programme, aimed to connect Year 9 and 10 students with community service opportunities. Our Community Connector, Sue O'Brien, worked with DHS to curate approximately 20 unique and varied volunteer roles to match the diverse interests of the students.

The event was a phenomenal success, with approximately 185-190 students volunteering with 21 different community organisations across Alexandra and Clyde. Their collective effort resulted in a massive impact, with students contributing approximately 1,200 hours of volunteering, or the equivalent of 151 working days. A team of student reporters even documented the day's events, with their stories and photos published in local media.



PARTNERSHIPS

Kaitiāo o te Taitonga | Volunteer South and UniCrew volunteers at the University of Otago have worked together to support volunteering in Ōtepoti | Dunedin city since 2015. We continue to work closely with Social Impact Studio and UniCrew - their flagship volunteer programme.



Volunteer South and Social Impact Studio both have a focus on supporting volunteer-involving organisations and encouraging people to volunteer in their community. In 2023 we partnered with them for Futureproof - a student led initiative exploring ways for organisations to be more welcoming and appealing to young volunteers.

- Organisations promoting their volunteer role with Volunteer South will automatically start promoting it with UniCrew volunteers.
- We're working together to increase the awareness of volunteering in the community which means double the visibility. Organisations's roles can be featured in communications from both organisations - all they have to do is let us know.
- Emergencies get a more cohesive community-wide response: in the event of an emergency we'll work together to support a spontaneous volunteer response.

Kaitiāo o te Taitonga | Volunteer South, Social Impact Studio and Otago Civil Defence have worked together across the Otago region since 2018 to respond to community emergencies.



**Emergency
Management Otago**
Te Rākau Whakamarumarū Ōtākou

In an emergency, Volunteer South will support Civil Defence by assisting with spontaneous volunteer recruitment. These spontaneous, emergent or community volunteers can be funneled through Volunteer South who can send them to the appropriate organisations and roles. In Dunedin, Social Impact Studio and Volunteer South will ensure this is done in a coordinated way so that our university students are also well supported.

Kaitiāo o te Taitonga | Volunteer South and Clutha Development have partnered to strengthen volunteering across the Clutha District. Together, we are working to support volunteer-involving organisations and community groups to encourage more people to get involved in their communities.



A key part of this partnership is the Clutha District Volunteer Network - a one-stop hub for all things volunteering in the district. Whether you're looking for volunteer or want to lend a hand, the network makes it easier to connect. By promoting volunteer roles through Volunteer South and Clutha District Volunteer Network, organisations gain greater visibility and support in recruiting volunteers.

This collaboration also means that in times of need, we can respond more effectively as a community, ensuring a coordinated volunteer effort when it matters most.

OUR TEAM

STAFF HUI

At Volunteer South, we prioritise connection, especially considering the spread out nature of our team. Every few months, we gather in person to strategically review, plan, and connect to continue our movement forward.



The Volunteer South staff and board at their hui in Dunedin in August 2024.



The Volunteer South staff at their hui in Beaumont in December 2024.

NATIONAL HUI

In September 2024, Volunteer South's Regional Lead and Queenstown-Lakes Community Connector Neha Gosalia and Central Otago Community Connector Sue O'Brien were pleased to attend the Volunteering New Zealand 'Changemakers' Hui. The hui was a valuable opportunity to connect with other volunteer centres across the country, as well as with representatives from various national and local organisations.

The hui provided staff with helpful insights on how to approach current challenges in the volunteer sector and how to advocate for our needs. They attended a range of informative sessions on topics such as AI, diversity & inclusion, and conflict management. The overall experience was inspiring, and Neha and Sue came away with a great deal of new knowledge to apply to their roles and incorporate into future training.



STAFF VOLUNTEERING

At Volunteer South, we believe in leading by example. Our staff are not only passionate about encouraging others to volunteer; they are also committed to their own personal volunteering journeys. To support this, we provide each team member with dedicated staff volunteering days every year. This initiative ensures our team remains deeply connected to the community they serve and allows them to gain a firsthand understanding of the volunteering landscape. By getting out into the community, our staff can experience the immense benefits of volunteering that they advocate for, strengthening their empathy and insight as they continue their vital work.

Volunteer South staff volunteering during National Volunteer Week 2024.



LOOKING AHEAD



As we look to the future, Volunteer South is focused on building on the successes of the past year by continuing to innovate and adapt. Our strategic plan provides a clear roadmap for this work, with four key goals guiding our efforts. Our top priorities are to build a large and responsive volunteer network that provides organisations with the volunteers they need, when they need them, and to cultivate a diverse and active membership that successfully engages and maintains its volunteer workforce.

To achieve this, we will work to build a clear, compelling narrative that establishes us as a vital part of the volunteering landscape in the South. This includes exploring the potential of AI to enhance our work, allowing us to become more efficient and dedicate more time to our core mission. We recognise that a changing landscape presents both opportunities and challenges. By remaining agile and focusing on becoming a sustainable and resilient organisation, we will be positioned for long-term success.

We would like to extend our sincere thanks to everyone who has supported our work this year. This includes our valued funders, who make our initiatives possible; our partner organisations, whose collaboration is essential to our success; and our dedicated board, staff, and volunteers, whose passion and hard work drive our mission forward. Your time, energy, and commitment are the heart of everything we do, and we are deeply grateful for your invaluable contributions to our community.

THANK YOU TO OUR FUNDERS



Internal Affairs
Te Tari Taiwhenua



ACE Shacklock
Charitable Trust



Entity Information

Volunteer South Trust | Kaitūao o te Taitonga For the year ended 31 March 2025

Legal Name of Entity

Volunteer South Trust | Kaitūao o te Taitonga

Entity Type and Legal Basis

Charitable Trust

Registration Number

CC11317

Entity's Purpose or Mission

Kaitūao o te Taitonga | Volunteer South Trust seeks to celebrate, support, highlight and motivate volunteering in the Southern region of Aotearoa New Zealand. We increase the capacity of community organisations that rely on tūao volunteers by connecting them with people who are willing to offer their skills and energy. We provide training, advice, advocacy, resources and recognition for individuals and volunteer involving organisations and community groups.

Entity Governance Arrangement

Volunteer South Trust is governed by a non-profit board of trustees. Trustees during the 2024/25 year were Andrew Whiley (Chair), Ben McCormack, Charlotte Barker, Jordan Nicholson, Lynda Marnie, Nicola Pinfold and Tagiilima Feleti.

Entity Structure

The board of trustees is made up of a chair, minutes secretary, treasurer, and up to 12 other trustees. The board meets once a month, at least 10 times per year. Paid and volunteer staff manage the daily operations of Volunteer South. We have moved to a more regional structure with a Chief Executive on contract for 20 hours/week, a Regional Lead employed 34 hours/week a funding role of 5 hours/week, a Community Connector-Coastal Otago hired at 35 hours/week, a Community Connector in Central Lakes employed 25 hours/week with an extra 5hrs/week as our Connect Database Lead, a Regional Administrator employed for 16 hours/week.

Main Sources of Entity's Cash and Resources

The main source of cash revenue is through grants. The secondary source is through government contracts. Other sources of revenue are generated through business sponsorship, fees for specific services such as training and mentorship, and donations.

Main Methods Used by Entity to Raise Funds

Applying for funding from government and non-governmental grant making entities. Annual Subscriptions to the friends programme. Charging fees for specialist training, seminars and workshops and other services. Sponsorship from local businesses with a community spirit.

Entity's Reliance on Volunteers and Donated Goods or Services

A team of volunteers are integral to the success of Volunteer South Trust. Their gift of skills, talent and time extends our reach in a myriad of priceless ways. Current roles include front office, writing, social media, marketing, radio promotion, events, photography and emergency response.

Organisation Details

Website: <https://volunteersouth.org.nz/>

Phone: (03) 471 6206

Facebook: <https://www.facebook.com/VolunteerSouthNZ/>

Instagram: <https://www.instagram.com/volunteersouthnz/>

Physical Address: Dunedin Community House, 43 Princes Street, Central Dunedin, Dunedin 9016

Postal Address: Dunedin Community House, 43 Princes Street, Central Dunedin, Dunedin 9016

Auditors

Audit Professionals Limited

PO Box 620, Dunedin 9054

Statement of Financial Performance

Volunteer South Trust | Kaitūao o te Taitonga For the year ended 31 March 2025

'How was it funded?' and 'What did it cost?'

| | NOTES | 2025 | 2024 |
|--|-------|-----------------|-----------------|
| Revenue | | | |
| Government service delivery grants/contracts | 1 | 127,411 | 137,623 |
| Non-government service delivery grants/contracts | 1 | 196,511 | 147,892 |
| Membership fees and subscriptions | 1 | 11,476 | 6,934 |
| Revenue from commercial activities | 1 | 35,451 | 57,001 |
| Interest, dividends and other investment revenue | 1 | 2,101 | 1,992 |
| Other revenue | 1 | - | 1,065 |
| Total Revenue | | 372,950 | 352,508 |
| Expenses | | | |
| Employee remuneration and other related expenses | 2 | 329,650 | 315,002 |
| Volunteer related expenses | 2 | - | 635 |
| Other expenses related to service delivery | 2 | 78,969 | 54,382 |
| Other expenses | 2 | 3,470 | 3,526 |
| Total Expenses | | 412,090 | 373,544 |
| Surplus/(Deficit) for the Year | | (39,140) | (21,037) |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.


Statement of Financial Position

Volunteer South Trust | Kaitūao o te Taitonga As at 31 March 2025

'What the entity owns?' and 'What the entity owes?'


| | NOTES | 31 MAR 2025 | 31 MAR 2024 |
|---|-------|-----------------|---------------|
| Assets | | | |
| Current Assets | | | |
| Cash and short-term deposits | 3 | 42,044 | 73,612 |
| Debtors and prepayments | 3 | 2,254 | 9,467 |
| Total Current Assets | | 44,298 | 83,079 |
| Non-Current Assets | | | |
| Plant and Equipment | 5 | 1,120 | 1,468 |
| Investments | 6 | 1 | 1 |
| Total Non-Current Assets | | 1,121 | 1,469 |
| Total Assets | | 45,419 | 84,549 |
| Liabilities | | | |
| Current Liabilities | | | |
| Creditors and accrued expenses | 4 | 7,837 | 22,666 |
| Employee costs payable | 4 | 8,125 | 8,270 |
| Deferred revenue | 4 | 47,180 | 32,196 |
| Total Current Liabilities | | 63,143 | 63,133 |
| Total Liabilities | | 63,143 | 63,133 |
| Total Assets less Total Liabilities (Net Assets) | | (17,724) | 21,416 |
| Accumulated Funds | | | |
| Accumulated surpluses (or deficits) | 7 | (17,724) | 21,416 |
| Total Accumulated Funds | | (17,724) | 21,416 |

The Trustees are pleased to present the approved Performance Report of Volunteer South Trust | Kaitūao o te Taitonga for the year ended 31 March 2025.

Signed: 

Trustee **Andrew Whiley**

Date 03/12/2025



Trustee **Ben McCormack**

Date 03/12/2025

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Volunteer South Trust | Kaitūao o te Taitonga For the year ended 31 March 2025

'How the entity has received and used cash?'

| | 2025 | 2024 |
|---|----------------|----------------|
| Statement of Cash Flow | | |
| Operating receipts (money deposited into the bank account) | | |
| Government service delivery grants/contracts | 116,682 | 167,369 |
| Non-government service delivery grants/contracts | 220,224 | 139,050 |
| Fees, subscriptions and other receipts from members | 14,893 | 6,034 |
| Revenue from commercial activities | 41,336 | 58,887 |
| Interest, dividends and other investment receipts | 2,101 | 1,992 |
| Other cash receipts | - | 1,065 |
| Net GST received | - | 19,064 |
| Total Operating receipts (money deposited into the bank account) | 395,236 | 393,461 |
| Operating payments (money withdrawn from the bank account) | | |
| Employee remuneration and other related payments | 327,965 | 316,835 |
| Volunteer related payments | - | 635 |
| Other payments related to service delivery | 85,314 | 46,259 |
| Other payments | 3,122 | 3,022 |
| Net GST paid | 10,405 | - |
| Total Operating payments (money withdrawn from the bank account) | 426,805 | 366,750 |
| Net Cash Flows from (to) Operating Activities | (31,568) | 26,711 |
| Cash and short-term deposits | | |
| Opening Cash | 73,612 | 46,901 |
| Net change in cash for the period | (31,568) | 26,711 |
| Closing Cash | 42,044 | 73,612 |

This statement should be read in conjunction with the attached notes.

Statement of Accounting Policies

Volunteer South Trust | Kaitūao o te Taitonga For the year ended 31 March 2025

'How did we do our accounting?'

Basis of Preparation

The entity is permitted by law to apply the Tier 3 (NFP) Standard issued by the External Reporting Board (XRB) and has elected to do so. A PBE may apply the standard if it does not have public accountability and has total annual expenses less than or equal to \$5,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Revenue and Expenses

All revenue items are recorded in the Statement of Financial Performance in the year they are earned. All revenue and all expenses from all sources are recorded in the Statement of Financial Performance.

If no documented expectation are communicated by the provider, funds from significant grants and donations are recognised as revenue when received. Where documented expectations exist, funds are initially recorded as deferred revenue. As the documented expectations are met, the deferred revenue balance is reduced and the corresponding amount is recognised as revenue.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Volunteer South Trust | Kaitūao o te Taitonga is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Cash & Short-term deposits

Cash & Short-term deposits in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Plant & Equipment

Plant & Equipment is recorded at cost price at acquisition and then depreciated over their estimated useful lives.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Volunteer South Trust | Kaitūao o te Taitonga For the year ended 31 March 2025

| | 2025 | 2024 |
|---|----------------|----------------|
| 1. Analysis of Revenue | | |
| Government service delivery grants/contracts | | |
| Government Grants (See note 10) | 127,411 | 137,623 |
| Total Government service delivery grants/contracts | 127,411 | 137,623 |
| Non-government service delivery grants/contracts | | |
| Non-government Grants (See note 10) | 196,511 | 147,892 |
| Total Non-government service delivery grants/contracts | 196,511 | 147,892 |
| Membership fees and subscriptions | | |
| Fees, Training and Subscriptions Revenue | 11,476 | 6,934 |
| Total Membership fees and subscriptions | 11,476 | 6,934 |
| Revenue from commercial activities | | |
| Contract Revenue - Government | 35,451 | 57,001 |
| Total Revenue from commercial activities | 35,451 | 57,001 |
| Interest, dividends and other investment revenue | | |
| Interest Revenue | 2,101 | 1,992 |
| Total Interest, dividends and other investment revenue | 2,101 | 1,992 |
| Other revenue | | |
| Sale of Low Valued Assets | - | 1,065 |
| Total Other revenue | - | 1,065 |
| | 2025 | 2024 |

2. Analysis of Expenses

| | | |
|---|----------------|----------------|
| Employee remuneration and other related expenses | | |
| ACC | 491 | 311 |
| Contractor - Management Services | 4,956 | 56,531 |
| Staff Supervision | - | 1,164 |
| Staff Travel | 8,974 | 12,981 |
| Wages & Salaries | 315,230 | 245,178 |
| Total Employee remuneration and other related expenses | 329,650 | 316,165 |
| Volunteer related expenses | | |
| Volunteer Appreciation | - | 635 |
| Total Volunteer related expenses | - | 635 |

| | 2025 | 2024 |
|---|---------------|---------------|
| Other expenses related to service delivery | | |
| Bank Charges | 40 | 34 |
| Board Expense | 512 | 881 |
| Community Training Conference | 541 | 3,072 |
| Conference Costs | 1,155 | 4,391 |
| Electricity | - | 550 |
| Equipment | - | 52 |
| General | 6,806 | 3,039 |
| HUDDL Expenses | 18,900 | 5,254 |
| Insurance | 1,882 | 1,882 |
| Licences & Registrations | 3,460 | 2,501 |
| Printing & Stationery | 711 | 404 |
| Professional Services | 24,637 | 2,801 |
| Project Materials | - | 429 |
| Promotion | 4,077 | 5,993 |
| Recruitment | 628 | - |
| Rent - Carpark | 1,435 | 1,765 |
| Rent | 9,744 | 13,373 |
| Repairs and Maintenance | 67 | 409 |
| Staff Development | 1,118 | 1,762 |
| Telephone & Mobile | 3,256 | 4,077 |
| Website & Hosting | - | 550 |
| Total Other expenses related to service delivery | 78,969 | 53,218 |
| Other expenses | | |
| Audit Fees | 3,122 | 3,022 |
| Depreciation | 349 | 504 |
| Total Other expenses | 3,470 | 3,526 |
| | 2025 | 2024 |

3. Analysis of Assets

| | | |
|---|---------------|---------------|
| Cash and short-term deposits | | |
| Westpac Bank Account - 00 | 17,641 | 38,269 |
| Westpac Bank Account - 01 | 490 | 500 |
| Westpac Bank Account - 02 (HUDDL Account) | 23,912 | 34,843 |
| Total Cash and short-term deposits | 42,044 | 73,612 |
| Debtors and prepayments | | |
| Accounts Receivable | 2,165 | 9,467 |
| GST Receivable | 89 | - |
| Total Debtors and prepayments | 2,254 | 9,467 |

| | 2025 | 2024 |
|---|---------------|---------------|
| 4. Analysis of Liabilities | | |
| Creditors and accrued expenses | | |
| Accounts Payable | 2,293 | 8,637 |
| GST Payable | - | 10,315 |
| PAYE Payable | 5,544 | 3,714 |
| Total Creditors and accrued expenses | 7,837 | 22,666 |
| Employee costs payable | | |
| Accrued Wages | 6,207 | 3,856 |
| Holiday Pay Liability | 1,918 | 4,414 |
| Total Employee costs payable | 8,125 | 8,270 |
| Deferred revenue | | |
| Grant Received in Advance (See note 10) | 47,180 | 32,196 |
| Total Deferred revenue | 47,180 | 32,196 |

| | 2025 | 2024 |
|----------------------------------|--------------|--------------|
| 5. Plant and Equipment | | |
| Equipment | | |
| Opening Balance | 1,468 | 1,973 |
| Depreciation | (349) | (504) |
| Total Equipment | 1,120 | 1,468 |
| Total Plant and Equipment | 1,120 | 1,468 |
| | 2025 | 2024 |

| | | |
|--|----------|----------|
| 6. Investments | | |
| Other non-current investments | | |
| Investment - CareerForce | 1 | 1 |
| Total Other non-current investments | 1 | 1 |
| Total Investments | 1 | 1 |
| | 2025 | 2024 |

| | | |
|--|-----------------|---------------|
| 7. Accumulated Funds | | |
| Accumulated surpluses or (deficits) | | |
| Opening Balance | 21,416 | 42,453 |
| Deficit for the year | (39,140) | (21,037) |
| Total Accumulated surpluses or (deficits) | (17,724) | 21,416 |
| Total Accumulated Funds | (17,724) | 21,416 |

8. Commitments

Rent of dedicated sit/stand desks at Dunedin Community House including Carpark in Tennyson Street supplied by Dunedin Community House at an approximate monthly cost of \$680 incl GST with a 3 month cancellation period (2024: \$680).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2025 Last year - nil).

| | 2025 | 2024 |
|--|----------------|----------------|
| 10. Grant income | | |
| Government grant income | | |
| Government grant received | | |
| Central Otago District Council | 5,000 | 5,000 |
| DIA COGS - Central Otago | 2,300 | 2,300 |
| DIA COGS - Dunedin | 4,000 | 4,000 |
| DIA Support for Volunteering Fund | 56,382 | 48,074 |
| Dunedin City Council | 22,000 | 30,000 |
| NZ Lotteries Grant Board | 20,000 | 40,000 |
| Queenstown Lakes District Council | 9,000 | 37,995 |
| Total Government grant received | 118,682 | 167,369 |
| Less Unused grants & grants with conditions liability | | |
| Queenstown Lakes District Council - HUDDL | 21,018 | 29,746 |
| Total Less Unused grants & grants with conditions liability | 21,018 | 29,746 |
| Add Prior year grants now utilised | | |
| Queenstown Lakes District Council - HUDDL | 29,746 | - |
| Total Add Prior year grants now utilised | 29,746 | - |
| Total Government grant income | 127,411 | 137,623 |

| | 2025 | 2024 |
|--|----------------|----------------|
| Non-government grant income | | |
| Non-government grant received | | |
| Aotearoa Gaming Trust | - | 15,000 |
| Catalytic Foundation | 5,000 | 6,000 |
| Central Lakes Trust | 153,557 | 77,540 |
| Community Trust South | 13,000 | 8,000 |
| Dunedin Casino Charitable Trust | 1,100 | - |
| Healthcare Otago Trust | 5,000 | 5,000 |
| NZ Community Trust | 3,000 | - |
| Otago Community Trust | 30,400 | 24,080 |
| Pulse Energy - Lend a Hand Foundation | 800 | - |
| Sargood Bequest Trust | 5,000 | - |
| Shacklock Charitable Trust | 1,500 | 1,430 |
| The Kiwi Kit Community Trust | 125 | - |
| Volunteering New Zealand | 1,142 | 1,000 |
| Wakatipu Community Foundation | 600 | 1,000 |
| Total Non-government grant received | 220,224 | 139,050 |
| Less Unused grants & grants with conditions liability | | |
| Catalytic Foundation | 5,000 | - |
| Central Lakes Trust - HUDDL | 1,163 | - |
| Community Trust South | - | 2,450 |
| Otago Community Trust | 20,000 | - |
| Total Less Unused grants & grants with conditions liability | 26,163 | 2,450 |
| Add Prior year grants now utilised | | |
| Community Trust South | 2,450 | - |
| Wakatipu Community Foundation | - | 11,292 |
| Total Add Prior year grants now utilised | 2,450 | 11,292 |
| Total Non-government grant income | 196,511 | 147,892 |
| Total Grant income | 323,922 | 285,515 |

Trustees wish to thank all entities who provided grants to support our ongoing activities.

Significant Grants and Donations with Conditions Recorded as a Liability

Catalytic Foundation & Otago Community Trust grants were awarded to provide volunteer related services working with youth in the Wakatipu. Total amount received \$5,000 & \$30,400 with \$5,000 & \$20,000 unspent at balance date, respectively.

Central Lakes Trust grant was awarded to provide funding for the HUDDL programme, a joint initiative based in Central Otago with supporting services provided from other centres. Total amount received \$75,000 with \$1,163 unspent at balance date.

Queenstown Lakes District Council grant was awarded to provide funding for the HUDDL programme, a joint initiative based in Central Otago with supporting services provided from other centres. Total amount received last year is \$30,000 plus \$9,000 this year, with \$21,018 unspent at balance date (2024: \$29,746).

11. Related Party Transactions

There were no material transactions involving related parties during the financial year. Andrew Whiley is a current Dunedin City Councillor and Chairperson of the Dunedin Community House Incorporated. The Trust received grants totalling \$22,000 during the year from the Dunedin City Council (2024: \$30,000), and paid rent to Dunedin Community House for the lease of rooms and carpark at 301 Moray Place and 43 Princes Street (2024: same).

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.